

Date & Time Interview _____

Interview Check List

This check list is an aid for the applicants to use as a reminder that they have all proper original documentation that is needed at the time of the interview. If you have any questions or concerns please contact us. If you are missing documents contact the agencies for replacements.

1. **Birth Certificate:** _____ (Not a Baptismal Certification) from state of birth
(215) 560-3054

Or Naturalization paper: _____ (if born outside of the United States) 1-800-375-5283
www.uscitizenship.info/

2. **Social Security Card:** _____ (www.socialsecurityadministration.com)
3. **Picture Identification one or more can be presented at the interview:**

- State ID card: _____
- Drivers License: _____
- Passport: _____
- School ID: _____
- Military /JROTC: _____

4. **School report card or transcript from last grade year:** _____

5. **Selective Service Number, only for males eighteen (18) years of age and older.**
Apply at [Selective Service System: https://www.sss.gov/](https://www.sss.gov/) : _____

6. **References: either A or B option will be accepted.**

a. Bring information of three (3) non-family references to the interview which includes names, addresses, and phone numbers. And/or _____

b. Bring three (3) reference letters to the interview which includes names, addresses, and phone numbers. _____

7. **Parent /Guardian need to be present during the time of the interviews, only if the applicant is less than eighteen (18) years of age.** Parent/ Guardian will need to produce picture identification at the time of the interview so that it is documented who accompanied the applicant. _____

Accomplishments

1. Applicants are encouraged to bring any awards, certificates, acknowledgements or achievements to the interview for our review.